

PROCESO DE GESTIÓN DE FORMACIÓN PROFESIONAL INTEGRAL

FORMATO TALLER – EVIDENCIA DE APRENDIZAJE

Programa de formación	GESTIÓN DE LA PRODUCCIÓN INDUSTRIAL	Ficha	3172000	Grupo	47TGPIIN
Competencia	Interactuar en lengua inglesa de forma oral y escrita dentro de contextos sociales y laborales	Evidencia	Evidencia 1. Routines and actions in progress	Fecha	22 / ABR / 2026
Modalidad	Sincrónica virtual	Entrega	PDF manuscrito por Google Classroom	Duración	3 horas

EVIDENCIA 1: WORKSHOP ON ROUTINES AND ACTIONS IN PROGRESS IN AN INDUSTRIAL PRODUCTION CONTEXT

Topics from the guide: simple present vs. present continuous, expressions of time, connectors, places in a company, and industrial production vocabulary.

1. Presentación del tema

In this first evidence, apprentices will use English to describe what workers usually do in an industrial production setting and what is happening at the moment in a specific workday. The task strengthens grammar control, written production, vocabulary related to production areas and tasks, and the ability to organize ideas clearly in context.

The activity is based on the learning guide, which introduces the contrast between the simple present and the present continuous, expressions of time, and connectors to describe routines. In this adapted version, the apprentice must complete guided practice and then produce a handwritten final text that compares habitual actions with current actions in a company or production area.

The final product must be developed by hand in English and uploaded as a PDF to Google Classroom.

2. Práctica guiada

Use	Structure	Time expressions	Example in context
Simple present	Subject + base verb He/She + verb-s	every day, usually, often, always, sometimes	The operator checks the machine every morning.
Present continuous	Subject + am/is/are + verb-ing	now, today, at the moment, this week	The operator is checking the machine now.
Connectors from the guide	and, then, after that, later, at the end of the day, finally	used to organize routines	First, he reviews the order. Then, he prepares the materials.

A. Model from the guide adapted to the production context

Sebastián usually starts work at 7:00 a.m. He checks the production schedule, puts on his safety equipment, and reviews the materials in the warehouse. Then, he works on the production line and records information in the control sheet. At the end of the day, he cleans his area and reports the results.

Today is different. Sebastián is working in the packing area because the company is preparing a special order. He is counting boxes, labeling products, and helping his team complete the shipment. His supervisor is checking the final process at the moment.

B. Guided exercise 1. Identify routine or action in progress

- Sebastián usually starts work at 7:00 a.m. _____
- He is counting boxes today. _____
- The supervisor checks the control sheet every afternoon. _____
- The team is preparing a special order at the moment. _____

C. Guided exercise 2. Complete the sentences with the correct tense

- The operator usually _____ (check) the machines before the shift starts.

2. Today the quality analyst _____ (inspect) a new batch of materials.
3. We _____ (wear) safety glasses in the laboratory every day.
4. My team _____ (prepare) the order right now.
5. The warehouse assistant always _____ (record) the incoming materials.
6. I _____ (write) the production report at the moment.
7. The workers often _____ (clean) the area after lunch.
8. This week the company _____ (test) a new process.

D. Guided exercise 3. Useful vocabulary from the guide and the program

Place / item	Meaning / use in context
production line	where products are manufactured step by step
warehouse	place where materials or products are stored
packing area	space where products are packed and labeled
quality control	inspection process to verify standards
safety equipment	gloves, helmet, glasses, boots, etc.
control sheet	document used to record process information

E. Guided exercise 4. Organize a routine using the connectors from the guide

Use these connectors: and, then, after that, later, at the end of the day, finally.

Example: I arrive at the plant at 7:00 a.m. Then, I review the order sheet.

Write your own sequence of 5 actions:

1. _____
2. _____
3. _____
4. _____
5. _____

3. Práctica libre – descripción de la evidencia

Modalidad:	Sincrónica virtual
Descripción:	Desarrollar un taller escrito a mano en el que el aprendiz describa rutinas habituales y acciones que están ocurriendo en el momento dentro de un contexto laboral relacionado con la producción industrial. Deberá comparar actividades diarias con situaciones actuales, usar expresiones de tiempo y redactar ejemplos propios sobre funciones, tareas y dinámicas de trabajo en una planta o área de producción. La actividad se desarrollará de manera individual y deberá subirse en PDF a Google Classroom.
Temas:	Simple present vs. present continuous, expressions of time, workplace routines, places in a company, connectors, industrial production vocabulary.
Evidencia:	Taller manuscrito en inglés + desarrollo individual + entrega en PDF por Google Classroom.

Entregable de la evidencia

- One handwritten workshop in English developed individually.
- It must include the guided exercises and the final written production.
- The final file must be scanned or photographed clearly and uploaded as one PDF in Google Classroom.

Instrucciones

1. Develop the workshop individually during or after the virtual session.
2. Answer the guided exercises before writing the final evidence.
3. In the final production, write two connected paragraphs: one about a usual routine in a production context and one about what is happening today in a different or special work situation.

4. You may write about yourself, a classmate, a worker, or an imaginary apprentice in an industrial production company.
5. Use complete sentences and organize the ideas logically with connectors.
6. Write by hand in a neat and legible way. Then convert the work into a PDF and upload it to Google Classroom.

Mandatory language requirements

- Use the simple present accurately in at least 6 sentences.
- Use the present continuous accurately in at least 6 sentences.
- Include at least 4 time expressions from the guide.
- Include at least 4 connectors from the guide.
- Include at least 6 words related to industrial production.

Clear example of how the evidence should look when it is developed

Sample final answer:

Daniel usually arrives at the plant at 7:00 a.m. First, he puts on his safety equipment and checks the production schedule. Then, he goes to the warehouse and reviews the materials for the day. After that, he works on the production line and records information in the control sheet. Later, he supports the quality control area and talks to his supervisor. At the end of the day, he cleans his station and reports the results.

Today is different because the company is preparing an urgent order. Daniel is working in the packing area now, and he is labeling boxes with his team. The supervisor is checking the final process at the moment, and two operators are moving materials carefully. This week the company is testing a new procedure, so everyone is paying close attention. Finally, Daniel is writing a short report about the shipment.

Helpful checklist before submitting

- Did you write by hand?
- Did you include both tenses?
- Did you use time expressions and connectors?
- Did you mention places, tasks, or materials from the production context?
- Is the PDF clear and complete?

4. Criterios de valoración

- Accurate use of the grammar structures from the guide.
- Pertinent vocabulary related to the production context.
- Coherent organization of ideas and sequence of actions.
- Clear differentiation between routine and action in progress.
- Neat presentation and timely submission.

Observation for the apprentice: The guided practice is support material. The final evidence is the handwritten workshop completed in full, including the final two connected paragraphs.

GFPI – Evidencia adaptada con base en la guía de aprendizaje y contextualizada al programa.